

CITY OF ELGIN
BUDGET COMMITTEE MINUTES FOR MAY 4 1994

PRESENT: Berta Churchill
Sharon Stover
Kevin Cooper
John Stover

Kathy Southwick
Pat McMullen
Dennis Cross
John Hintermeister- Chairman

ABSENT: Scott Ludwig
Christine McLaughlin
Randy McKone

Rick Smith
Kathy Gifford- Mayor

The meeting was called to order at 7 pm by Chairman John Hintermeister.

John Hintermeister moved to accept the fire department's budget as presented, with Berta Churchill as second. The vote was unanimous for approval, motion carried.

Berta Churchill moved to accept the library's budget as presented, with John Stover as second. The vote was unanimous for approval, motion carried.

John Hintermeister moved to accept the municipal court's budget as presented, with Sharon Stover as second. The vote was unanimous for approval, motion carried.

Berta Churchill moved to accept the solid waste's budget as presented, with Kathy Southwick as second. The vote was unanimous for approval, motion carried.

Berta Churchill moved to accept the physical facilities budget as presented with the exception of the maintenance of the C. Witty Park fund be adjusted from \$200 to 0. Sharon Stover was second to the motion. The vote was unanimous for approval, motion carried.

Berta Churchill moved to accept the public works budget as presented, with Kathy Southwick as second. The vote was unanimous for approval, motion carried.

Sharon Stover moved to recess until May 12, 1994, 7:00 pm at the US Bank, with Berta Churchill as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz
Recorder/Administrator

JG/vmw

CITY of ELGIN

BUDGET COMMITTEE MEETING MINUTES FOR MAY 12, 1994

PRESENT- John Hintermeister, Kevin Cooper, Berta Churchill, Rick Smith, Pat McMullen, and Kathy Gifford, Sharon Stover, John Stover, Dennis Cross, and Kathy Southwick; ABSENT- Randy McKone, Scott Ludwig and Christine McLaughlin.

Call to Order

Chairman John Hintermeister reconvened the budget committee at approximately 7:20 when a Majority of the members had arrived.

Approval of Minutes

Minutes of the May 4th meeting were presented and reviewed. Sharon Stover moved to accept the minutes as presented, with Dennis Cross as second. The vote was unanimous for approval, motion carried.

Budget Review

Chairman Hintermeister requested a continuation of the review of the general fund departments. After the review and discussions the committee approved the departments as follows:

Police: John Stover moved to approve the Police budget as presented in the notes for the purchase of a new police car; \$1,600 for Vehicle maintenance, \$2,200 for fuel and \$5,700 for lease/purchase of a car, with Kathy Southwick as second. The vote was unanimous for approval, motion carried.

Non-Departmental expenditures; During the discussion regarding grant writing, Kevin Cooper stated that he had a potential conflict of interest as a possible contractor of these services. Kathy Southwick moved to approve the Non-Departmental budget with a credit of \$4,000 showing against the insurance items, and changing all "City Expenditure" items under Economic Development to zero, with Pat McMullen as second. The vote was 9 for approval with Sharon Stover voting in opposition, motion carried.

Kevin Cooper noted that there has been an under-estimate of the cash carry over in previous years. He suggested that the estimate be refined and a large portion of any additions resources be placed in the fire truck reserve fund.

Rick Smith moved to approve the Administration budget adding a 4% increase to the Recorder salary, all other items as proposed, with Sharon Stover as second. The vote was unanimous for approval, motion carried.

Kevin Cooper moved to approve the Ambulance budget with the run stipends at \$6,000, Emt Activities of \$150 and the purchase of an ambulance of \$20,000, with Kathy Southwick as second. The vote was unanimous for approval, motion carried. In the discussion of the budget it was noted that the resources would show a grant of \$10,000 to offset a portion of the ambulance cost, and that the ambulance fees would be increased to generate income of \$19,500 to balance the operating expenses.

At this time the committee reviewed the Street Fund. Kevin Cooper moved to approve the Street Fund with the transfer from the General fund as zero and the contingency at \$8,000.

Kathy Southwick moved to recess until May 19 at 7:00 pm. Sharon Stover was second to the motion. All members present voted in favor, the meeting is recessed.

Joe Garlitz, Budget Officer

CITY OF ELGIN

BUDGET COMMITTEE MINUTES FOR MAY 19, 1994

PRESENT-	Rick Smith	Sharon Stover
	Dennis Cross	Berta Churchill
	John Hintermeister	Kevin Cooper
	John Stover	Kathy Gifford
	Pat McMullen	
ABSENT-	Scott Ludwig	Christine McLaughlin
	Kathy Southwick	

The meeting was called to order at 7 pm by Chairman John Hintermeister.

The Chairman called for approval of the minutes of the meeting of May 12. Sharon Stover moved to accept the minutes of May 12 as presented, with Rick Smith as second. The vote was unanimous for approval, motion carried.

Approval of General Fund Resources: Increasing ambulance fees to \$19,500, ambulance gifts to \$10,150 and transfers not to be received to ~~\$5,840~~ Kevin Cooper moved to accept the General Fund Resources with Berta Churchill as second. The vote was unanimous for approval, motion carried.

Approval of General Fund Transfers: Increasing transfer to Fire Truck reserve to \$7,000 and changing transfer to Street Fund to 0. John Stover moved to accept the General Fund Transfers with Pat McMullen as second. The vote was unanimous for approval, motion carried.

Approval of General Fund by Department: Administration, \$73,384; Police, \$110,168; Fire, \$13,486; Ambulance, \$37,620; Library, \$15,911; Municipal Court, \$9,887; Solid Waste, \$26,261; Facilities, \$31,920; Public Works Personnel, \$75,700; ~~75,648~~ 9/6 Non-Dept., \$23,550; Transfers, \$73,700; Economic Development Grants, \$473,000; Contingency, \$54,981 with tax levy at \$234,156. Kevin Cooper moved to accept the General Fund by Department with Berta Churchill as second. The vote was unanimous for approval, motion carried.

Acceptance of Water Fund: John Stover moved to accept the Water Fund as presented with Dennis Cross as second. The vote was unanimous for approval, motion carried.

Acceptance of Sewer Fund: Berta Churchill moved to accept the Sewer Fund as presented with Sharon Stover as second. The vote was unanimous for approval, motion carried.

Acceptance of Water Debt Fund: Sharon Stover moved to accept the Water Debt Fund as presented with Kevin Cooper as second. The vote was unanimous for approval, motion carried.

Acceptance of Water Reserve Fund: Berta Churchill moved to accept the Water Reserve Fund as presented with John Stover as second. Dennis Cross stated his interest in WC Construction gave him a potential conflict of interest in this question. The vote was unanimous for approval, motion carried.

Acceptance of Sewer Debt Fund: There will be an adding of \$45,000 to Resources as a transfer from Sewer Improvement Fund, adding a "close out" principle payment of \$56,640 and reducing unappropriated balance to \$30,200 for total requirements of \$117,000. Dennis Cross moved to accept the Sewer Debt Fund, with all the additions, with Pat McMullen as second. The vote was unanimous for approval, motion carried. 9/6

Acceptance of Sewer Reserve Fund: Pat McMullen moved to accept the Sewer Reserve Fund as proposed with Dennis Cross as second. The vote was unanimous for approval, motion carried.

Acceptance of State Revenue Sharing Fund: There will be an increasing of the ordinance enforcement to \$6,500, and reducing the Union County dog control to 0. John Stover moved to accept the State Revenue Sharing Fund, with all the changes, with Berta Churchill as second. The vote was unanimous for approval, motion carried. 9/6

Acceptance of Fire Truck Reserve Fund: There will be an increasing of the General Fund Transfer to \$7,000, and increasing the Reserve Funds to \$32,000. 9/6

Sharon Stover moved to accept with the changes, John Stover 2nd, unanimous infam; Motion Carried

Acceptance of 9-1-1: Berta Churchill moved to accept the 9-1-1 Fund as proposed with Sharon Stover as second. The vote was unanimous for approval, motion carried.

Acceptance of Bicycle-Footpath Fund: Berta Churchill moved to accept the Bicycle-Footpath Fund as proposed with Pat McMullen as second. The vote was unanimous for approval, motion carried. Prior to the vote, the committee discussed inspecting the sidewalks; consensus was to use the funds for what little repair could be made. Inspection would be of little value, since there are not adequate funds to repair and replace sidewalks.

Acceptance of Backhoe Reserve Fund: Appropriated \$30,300 for the purchase of a backhoe. Berta Churchill moved to accept the Backhoe Reserve Fund with Dennis Cross as second. The vote was unanimous for approval, motion carried.

Acceptance of Solid Waste Reserve Fund: John Stover moved to accept the Solid Waste Reserve Fund as proposed with Pat McMullen as second. The vote was unanimous for approval, motion carried.

Acceptance of Street Fund: Reducing transfer-in from General Fund to 0, reducing street main to \$16,000 and adding transfer-out to property owner. Street Improvement Fund of \$4,000. Kevin Cooper moved to accept the Street fund, with all the changes, with Kathy Gifford as second. The vote was unanimous for approval, motion carried. 9/6

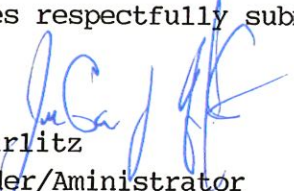
Acceptance of Property Owners Street Improvement: There will be a transfer from the Street Fund to \$4,000 and adding a contingency of \$64.00. Berta Churchill moved to accept the Property Owners Street Improvement Fund, with all the changes, with Sharon Stover second. The vote was unanimous for approval, motion carried.

Acceptance of Sewer Improvement Fund: All expenditures will be changed to 0 and transferring \$45,000 to the Sewer Debt Fund. Kevin Cooper moved to accept the Sewer Improvement Fund, with the changes, with John Stover as second. The vote was unanimous for approval, motion carried.

Acceptance of City Hall Construction Fund: There will be a change with the interim loan to 0 and the construction will be reduced to \$67,400. therefore, deleting the Construction Debt Fund. John Stover moved to accept the City Hall Construction Fund, with the changes, with Kevin Cooper as second. The vote was unanimous for approval, motion carried.

Kevin Cooper moved to adjourn the 1994/95 Budget Committee with Sharon Stover as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;



Joe Garlitz
Recorder/Aministrator